



# Student Member of the Board of Education Application Process

The Student Member of the Board Application will open on Friday, December 1, 2023. The deadline to submit applications will be Monday, January 8, 2024, at 11:59 pm. Applications received after the deadline will not be considered. **Please read the instructions and timeline carefully before submitting your application.** Incomplete applications will not be considered. Please review the [Student Member of the Board Position Description](#) and [FAQ](#) before submitting your application. **Only BCPS students who are current sophomores or juniors and have principal nominations are eligible to apply.**

**Instructions:** To complete your online application, you will need to prepare the following items:

- Student Essay-** Applicants should compose an essay explaining why they want to serve as the Student Member of the Board of Education. Essays should be typed, formatted with 12pt font, and should not exceed 3,000 characters. Essays will be submitted as a file upload through the online application.
- Student Resume-** Applicant must submit a current resume. The resume is to be no longer than one page and formatted with a font no smaller than 10pt. Please remove contact information from your resume before submitting.
- Submit a **letter of recommendation** from **each** of the following (5 total):
  - Principal - *must be on school letterhead. This letter must acknowledge a nomination from the principal and speak to the applicant's ability to take on the role.*
  - School Counselor - *must be on school letterhead. This letter should highlight the applicant's academic and school involvement.*
  - English OR Social Studies Teacher - *this letter should highlight the applicant's communication skills and must be on school letterhead.*
  - Faculty Advisor of a **school organization** in which the applicant is involved.
  - Adult Sponsor/Leader of a **community (non-school) organization** in which the applicant is involved.

Please also note that an official transcript and the most recent report card will be reviewed. No need to submit a copy but the applicant may obtain one to keep for their records.

**All of the above items will be submitted within the online application.**

## Application Link:

<https://forms.gle/drAnRFwmtKG2WsNZ9>

**Timeline:** Please review the timeline and take note of important dates. Selected candidates will need to be available to participate in-person on highlighted dates. **You will receive an email after the application deadline to inform you if you have been selected to move on to the interview process.**

<b>December 1, 2023</b>	The online application will open at 9:00 AM. <i>Students will need to sign into their BCPS Google account to access the application.</i>
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	<b>Application Link:</b> <a href="https://forms.gle/drAnRFwmtKG2WsNZ9">https://forms.gle/drAnRFwmtKG2WsNZ9</a>
<b>January 8, 2024</b>	The online application will close at 11:59 PM.
<b>January 19, 2024</b>	Applicants will receive an email no later than this date to indicate whether or not they have been selected to move forward into the interview process.
<b>January 24, 2024</b>	Interview sessions will be held in-person with a panel for those candidates who have been invited via email to participate. Emails will specify the date, time, and location. <i>Interviews are typically held after 3:30 PM.</i>
<b>January 26, 2024</b>	Interviewed candidates will receive an email no later than this date to indicate whether they have been selected as a finalist.
<b>February 8, 2024</b>	Finalists will be invited to prepare a speech/presentation not to exceed 3 minutes. Speeches will be filmed for future viewing. Location: BCPS-TV Studio George Washington Carver Center for Arts and Technology 938 York Rd. Towson, MD 21204 Enter on the side near the stadium/cafeteria, facing York Rd.
<b>February 19-24, 2024</b>	<ul style="list-style-type: none"> <li>• Speeches will be viewed in English Language Arts and Social Studies classes and available on BCPS-TV, Vimeo, and STREAM.</li> <li>• Secondary students will be invited to submit questions to be reviewed for possible selection for the SMOB Q&amp;A.</li> </ul>
<b>March 7, 2024</b>	Candidates will participate in a SMOB Q&A session which will be recorded for future viewing. Location: BCPS-TV Studio George Washington Carver Center for Arts and Technology 938 York Rd. Towson, MD 21204 Enter on the side near the stadium/cafeteria, facing York Rd.
<b>Voting Day!!! April 4, 2024</b>	<b>Voting will go live online at 7:00 AM and will end at 11:59 PM.</b> Secondary students will view Q&A responses and will be able to cast their votes to select the Student Member of the Board for the 2023-2024 term. Voting link will be share on the <a href="#">SMOB Selection website</a> . <i>Secondary students will need to be logged into their google accounts to access the voting form.</i> Results will be shared with the student population no later than April 9, 2024.  <b>*Candidates will be contacted and receive written notification of results.</b>

Questions regarding the application process can be referred to:

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